



Ashford Park Primary School

'Inspiring a love for lifelong learning'

15th January 2024

Dear Parents / Carers,

We have an exciting learning opportunity for our Year 6 children that has strong links to citizenship and our British value of democracy. On this trip, we will have the opportunity to visit the council chamber and become councillors for Spelthorne. This experience will enable the children to understand the process the mayor and the councillors go through in order to support, overcome challenges and improve our local area. The children will be given their own agenda of topics and work in groups to express thoughts and opinions on their chosen area.

Proposed educational visit	Spelthorne Borough Council Offices
Date of visit	Tuesday 20 th February 2024
Purpose of the visit	Develop our awareness of democracy
Time of departure	Children should arrive at school at 8:30am as normal, we will leave at approx. 9.30am
Estimated time of return	12pm (Lunchtime)
Mode of travel	Coach or Minibus - all children will have their own seatbelts
Dress	School uniform, waterproof coat.
Contribution:	£5.50 - To cover the cost of transport

If you agree to your son/daughter participating in the visit, would you please give consent and pay your voluntary contribution online. If you are unable to do this online, then please complete and sign the accompanying form and enclose your voluntary contribution to the school office by 7th February 2024.

We need some parent volunteers to attend the trip. If you are able to help please click the button on the Scopay consent by Friday 2nd February. If we have more volunteers than we need we will pull names out of a hat. We will confirm volunteers by Friday 9th February.

As the school's resources are limited, the visit will not take place if there are insufficient voluntary contributions to cover the cost of the visit.

Our programme of extending the curriculum has been highlighted by OFSTED as one of the things that the school does particularly well. However, whilst we feel that the programme of visits is very important to the children's learning, we also appreciate that it requires a sizeable financial commitment from parents. We would therefore encourage parents who experience difficulty in making necessary contributions to arrange to see Peter Boulton, Headteacher, in confidence, at the earliest opportunity, as the school is able to assist in cases of hardship. The School's Charging and Remissions Policy outlines the terms and conditions under which parents can receive financial support; this is available from the school office.

Yours sincerely,

Miss Swinburn, Mrs Taylor and Miss Hannick

Headteacher: Mr Peter Boulton

Ashford Park Primary School | Station Crescent | Ashford | Middlesex TW15 3HN

T. 01784 250305 | www.ashford-park.surrey.sch.uk





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Year 6 Spelthorne Borough Council Trip

Name of Child _____ Class _____

I give permission for my child to attend the trip to Spelthorne Council Offices.

I enclose a voluntary contribution of £5.50 / I have paid online. *

I certify that as far as I am aware my son / daughter is medically fit to undertake this journey and associated activities and there are no known health reasons why he/she should not do so. I authorise medical treatment to be provided should this become necessary during the course of the visit.

I consent/do not consent to my son / daughter being given a mild painkiller (Paracetamol) or anti-histamine (Piriton) if considered necessary by the party leader / or nominated First Aider.

Please give details if your son/daughter suffers from any medical condition, which, whilst not affecting his/her ability to undertake this journey, you consider the party leader should be aware

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Please note that the cost of the trip is non-refundable if you subsequently cancel your child's place.

Signed _____ Parent/Carer Date _____

* Please delete as appropriate.

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