



## Ashford Park Primary School

'Inspiring a love for lifelong learning'

Monday 5<sup>th</sup> November 2018

Dear Parents / Carers,

We have been able to arrange an exciting and educational trip to historical Hampton Court Palace on 12<sup>th</sup> December 2018. This will introduce and support the Imaginative Learning Project: "Off With Her Head" which year 5 will be studying straight after Christmas. The main intention of this important trip is to provide the children with a general view of life in Tudor England as well as an insight into the political circumstances surrounding Henry VIII and his six wives.

**Proposed educational visit:** Hampton Court  
**Date of visit:** Wednesday 12<sup>th</sup> December  
**Purpose of the visit:** Support our learning in and topic of 'Enchanted Woodland'  
**Time of departure:** Children should arrive at school at 8:45am as normal, we will leave at approx. 9.00am  
**Estimated time of return:** 3.00pm  
**Mode of travel:** Coach or Minibus - all children will have their own seatbelts  
**Dress:** School uniform and a light coat  
**Lunch arrangements:** **You need to send your child in with a packed lunch and a drink** (no glass bottles, fizzy drinks or sweets please). The children will need to carry their lunches so we suggest they bring them in a plastic bag so they can be disposed of easily when finished  
**Contribution:** £11 - to cover the cost of the Palace entry and transport

**If you agree to your son/daughter participating in the visit, would you please complete and sign the accompanying form and enclose your voluntary contribution.** Please return the form and your voluntary contribution to the school office, or to his/her class teacher in a sealed envelope, clearly marked: **Year 5 – Hampton Court** with your child's name and his/her class, by 5<sup>th</sup> December 2018  
**PLEASE NOTE THIS TRIP IS AVAILABLE FOR PAYMENT ONLINE.** Cheques should be made payable to Ashford Park Primary School. As the school's resources are limited, the visit will not take place if there are insufficient voluntary contributions to cover the cost of the visit.

Our programme of extending the curriculum has been highlighted by OFSTED as one of the things that the school does particularly well. However, whilst we feel that the programme of visits is very important to the children's learning, we also appreciate that it requires a sizeable financial commitment from parents. We would therefore encourage parents who experience difficulty in making necessary contributions to arrange to see Sarah Tarrant, Headteacher, in confidence, at the earliest opportunity, as the school is able to assist in cases of hardship. The School's Charging and Remissions Policy outlines the terms and conditions under which parents can receive financial support; this is available from the school office.

Yours sincerely,

The Year 5 Team

Headteacher: Mrs Sarah Tarrant  
Ashford Park Primary School | Station Crescent | Ashford | Middlesex TW15 3HN  
T. 01784 250305 | [www.ashford-park.surrey.sch.uk](http://www.ashford-park.surrey.sch.uk)





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**Year 5 Hampton Court Trip**

Name of Child \_\_\_\_\_ Class \_\_\_\_\_

I give permission for my child to attend the trip to the Hampton Court in December 2018.

I enclose a voluntary contribution of £11 / I have paid online. \*

I certify that as far as I am aware my son / daughter is medically fit to undertake this journey and associated activities and there are no known health reasons why he/she should not do so. I authorise medical treatment to be provided should this become necessary during the course of the visit.

I consent/do not consent to my son / daughter being given a mild painkiller (Paracetamol) or anti-histamine (Piriton) if considered necessary by the party leader / or nominated First Aider.

Please give details if your son/daughter suffers from any medical condition, which, whilst not affecting his/her ability to undertake this journey, you consider the party leader should be aware .....

Please note that the cost of the trip is non-refundable if you subsequently cancel your child's place.

Signed \_\_\_\_\_ Parent/Carer Date \_\_\_\_\_

\* Please delete as appropriate.

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