



Ashford Park Primary School

'Inspiring a love for lifelong learning'

Responsibilities for Securing Good Attendance for all Children

Parents / carers

It is the duty of parents to secure education for children of compulsory school age.

Education Act 1996, Section 7

<http://www.legislation.gov.uk/ukpga/1996/56/section/7>

Schools

Every school must keep:

- an admission register; and
- an attendance register except

Every school must make a return to the local authority of every registered pupil of compulsory school age who:

- fails to attend school regularly; or
- has been absent from school, where the absence has not been authorised, for a continuous period of not less than 10-days, specifying the cause of absence if known

Schools and the Local Authority

Local authorities and all schools have legal powers to use parenting contracts, parenting orders and penalty notices to address poor attendance and behaviour in school. In addition to using these powers, local authorities and schools can develop other practices to improve attendance.

The Education (Penalty Notices) Regulations 2007 set out the details of how the penalty notice scheme must operate. In Surrey, penalty notices are issued solely by the local authority in accordance with the Code of Conduct for issuing penalty notices. Local authorities also have other powers to enforce school attendance where this becomes problematic, including the power to prosecute parents who fail to comply with a school attendance order, or fail to ensure their child's regular attendance at school.
<http://www.legislation.gov.uk/uksi/2007/1867/made>

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