



Ashford Park Primary School

'Inspiring a love for lifelong learning'

14th December 2020

COVID – 19 PROCEDURES ONCE SCHOOL HAS 'BROKEN UP'

Dear Parents / Carers,

With the end of term just 3 days away, we sincerely hope that we can all keep safe and well either in our household bubbles and / or work bubbles. It is tragic to hear this evening of the upgraded **tier 3** restrictions now in place for London and of the new variant of coronavirus which has led to the faster spread of the virus in the south of England, hence the upgraded tier restrictions.

Please find a reminder of how to contact the school if your child **tests positive** for COVID - 19 **within 48 hours** of breaking up for Christmas (from 14:15 on Thursday 17th December 2020).

1. Please email our dedicated COVID-19 email: covid@ashford-park.surrey.sch.uk
2. Provide details of: your child's name, their date of birth, their class and their year group and your contact telephone number.
3. Provide the details of when your child's symptoms became apparent. *The symptoms are: a high temperature; a new, continuous cough – this means coughing a lot, for more than an hour, or 3 coughing episodes in 24 hours; a loss or change to sense of smell or taste – this means they cannot smell or taste anything, or things smell or taste different to normal.*
4. Provide the details of the date and time of when you received the **positive test result**.
5. School will then Parent Mail, the relevant close contacts in the class bubble / year bubble, with the Public Health Information letter, which explains the self-isolation process in further detail.
6. Ashford Park Primary School will support Track and Trace for the first six days of the school holidays, until Wednesday 23rd December, after which time Track and Trace will take over.

With kind regards

Mrs Sarah Tarrant

Headteacher: Mrs Sarah Tarrant
Ashford Park Primary School | Station Crescent | Ashford | Middlesex TW15 3HN
T. 01784 250305 | www.ashford-park.surrey.sch.uk

